



Health for All (Leeds)Ltd

Established in 1991, Health for All is a Leeds based charity which believes in and works towards a society free from inequality, poverty and isolation. We build communities and facilitate real change in people's lives. Our vital services work across generations, cultures and ethnicities to bring people together to achieve healthier, happier lives.

We deliver a range of services and projects from our six community, family and enterprise centres located within the hearts of local communities in the city.

An opportunity has arisen to join Health for All's Head Office
At Tenants Hall Enterprise Centre.

We invite applications for the following post:

Centre Manager – Tenants Hall (Ref: 218)

We are looking for a highly motivated, enthusiastic and highly skilled individual to manage our Head Office at Tenants Hall Enterprise Centre. This is a key role within the charity and requires an individual to be proactive and work on their own initiative to ensure the centre is utilised fully by carrying out effective promotion & marketing of the centre.

The successful applicant will ensure the effective day to day running of the Centre, ensuring a high standard of customer service is delivered at the centre by interacting with and maintaining excellent working relationships with all services across Health for All and external customers and organisations.

Hours: 17.5 hours per week
(Days and hours to be discussed at Interview)

Salary: £27,000 Full time equivalent per annum
£13,500 Actual per annum

Closing Date for applications: **Wednesday 12th May 2021 at 12 noon**

To find out more about Health for All and the role please visit our website www.healthforall.org.uk and go to the about section to view our vacancies and download the application pack.

Health for All is committed to safeguarding children, young people and vulnerable adults and the successful applicants will be subject to a DBS check.