

## HEALTH FOR ALL

### Connections Project Worker Time to Shine project

#### PERSON SPECIFICATION

	<b>Essential</b>	<b>Desirable</b>	<b>Shown by</b>
<b>Qualification</b>	<ul style="list-style-type: none"> <li>• Qualification/Experience in Community and outreach work or equivalent experience in the relevant field.</li> </ul>	<ul style="list-style-type: none"> <li>• Degree in community Development or related subject area</li> </ul>	Application Form / Interview
<b>Ability</b>	<ul style="list-style-type: none"> <li>• Proven ability to recruit and engage with local communities and groups, supporting disadvantaged socially-isolated older people with the challenges they face.</li> <li>• The ability to maintain office filing systems, record keeping and controls.</li> <li>• Ability to work with a wide range of individuals with different abilities and cultural backgrounds.</li> <li>• Ability to work well in a team and on own initiative with minimal supervision.</li> <li>• Ability to build and maintain positive relationships with beneficiaries, partner organisations and service providers.</li> <li>• Ability to work under pressure and to deadlines.</li> <li>• Ability to maintain confidentiality</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to drive</li> </ul>	Application Form / Interview  Application Form / Interview  Application Form / Interview  Application Form / Interview  Application Form / Interview  Application Form / Interview

<b>Skills</b>	<ul style="list-style-type: none"> <li>• Good organisational skills and able to prioritise own workload.</li> <li>• Excellent communication, interpersonal, people skills and literacy skills</li> <li>• Excellent skills in working with older people, particularly from diverse communities.</li> <li>• Proven skills to develop community provisions.</li> <li>• Skills in recording information and producing reports.</li> <li>• Proven skills in a variety of Microsoft office packages eg. Word, Excel, PowerPoint.</li> </ul>		<p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / Interview</p>
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>• Knowledge of building capacity of community groups and networks.</li> <li>• Knowledge of diverse communities and community groups.</li> <li>• Knowledge of supporting and assisting vulnerable people.</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of community and voluntary sector work ethics</li> </ul>	<p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / Interview</p>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of building capacity.</li> <li>• Proven experience of working within communities using community development.</li> <li>• Proven experience of working with older people experiencing isolation</li> <li>• Experience of developing, planning and organising activities for older people in the community.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working in the voluntary sector</li> <li>• Experience of working with/managing volunteers</li> </ul>	<p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form Interview</p>

<b>Attitudes and Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Non-judgemental approach</li> <li>• Commitment to working in ways which challenge discrimination</li> <li>• A passion for working with Older people and celebrating diversity</li> <li>• Sensitivity and respect for diverse religious and cultural needs of older people.</li> <li>• Reliability and accountability</li> </ul>		<p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / Interview</p>
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